What should I bring to a CPI class?

Registrants will need a writing utensil and for those taking an Initial CPI Class, they should also bring a packed lunch.

What should I wear to a CPI class?

Registrants should wear comfortable clothing and shoes. A portion of the class will be hands on and will require you to be as comfortable as possible.

What is the cost of a CPI class?

Initial CPI Class – \$50 Refresher CPI Class – \$25 Enhanced Initial CPI Class – \$70 Enhanced Refresher CPI Class – \$40

What type of payment does North Point Accept?

School District Purchase Order Certified Check Money Order Personal Check \*\* Make checks or Money Orders payable to North Point ESC

Can I pay on the day of the class?

Unfortunately, payment will not be accepted by the Instructor(s) on the day of the class. All classes need to be paid for in advance unless the registration is being paid by a school district, then the district will be billed after completion.

Where do I send the payment?

Send payment to: North Point ESC c/o CPI 4918 Milan Road Sandusky, Ohio 44870

How do I cancel my registration?

To cancel your registration, please email <u>cpi@npesc.org</u>. Cancellations are accepted up until the class start time. Cancellations received after the start time will result in forfeiture of the cost of the class.

What happens if I register but do not show up for the class?

Any registrant that fails to attend a class will forfeit the cost of the class. If the class was to be paid for by a school district, that district will be billed for the no show.

When does my CPI certification expire?

CPI certification is valid for one year from the date of your class. If you completed a CPI class on January 15, 2018, your certification would expire on January 15, 2019.

Can I come to a class without registering?

Unfortunately, we do not accept walk ins. Everyone attending a class must pre-register prior to class.

I am trying to register for a CPI class, but the website shows the registration is closed.

Typically, if the registration has been closed, the number of registrations have met the maximum allowable. Regulations from the Crisis Prevention Institute (CPI) are strict in the number of registrants per instructor. Once the maximum number of registrants is met, the registration for that class is closed.

All other questions, please email cpi@npesc.org or call Lisa West 419-627-3994.